**RECREATIONAL PROGRAM DIRECTOR JOB DESCRIPTION**

* **Lead our popular Recreational Program with main goal to create a positive soccer environment for all players, coaches and families**
* **Plan programming for the Recreation Program**
* **Manage Recreational Budget**
* **Implement and run all recreational seasons, indoor and outdoor**
* **Lead Recreational Team to plan, implement, and run season, practices & games**
  + **Team Formation, Scheduling,**
* **Build strong relationships with stakeholders, local schools, and communities to promote the game of soccer**
* **Helps with other club events, including tournaments, clinics & camps**
* **Works with the Competitive Director, Youth Programs Director, Executive Director, and Technical Director on timelines and tasks for successful execution of all programs.**
* **Be a presence on the field and in our community supporting the Recreation Program**

**COMPENSATION: This is a full-time, salaried position (40+ hours per week, including some nights/weekends). Busy months are March – June, August – October. Pay is DOE. There is health insurance reimbursement available.**

**MINIMUM JOB REQUIREMENTS: The successful candidate will have:**

* **Coaching experience with youth**
* **Organizational and customer service skills**
* **Experience with Microsoft Office products**

**IDEAL CANDIDATES:**

* **USSF Licensing, ideally youth or grassroots**
* **Elementary age sports background**
* **Experience with families with young children**

**EXPECTED OFFICE HOURS:**

* **Monday 11:30am -5pm**
* **Tuesday 9:30am-6pm**
* **Wednesday 9:30am-6pm**
* **Thursday 9:30am-6pm**
* **Friday 9:30am-12N**

**All candidates must complete SafeSport Training and pass background check before beginning employment and before an offer is officially made.**

**LINK TO APPLY:** [**https://tricityunited.bamboohr.com/jobs/view.php?id=41**](https://tricityunited.bamboohr.com/jobs/view.php?id=41)